

# Bedfordshire School Admissions Service

Application for Admission to Lower School

<sup>10 11</sup>  
~~2009/10~~

**APPLY ONLINE**

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**[www.bedfordshire.gov.uk/onlineadmissions](http://www.bedfordshire.gov.uk/onlineadmissions)**

The Bedfordshire School Admissions Service is co-ordinating the procedure for requesting a place at any Bedfordshire lower school for children born between 1 September 2004 and 31 August 2005.<sup>6</sup>

If you are a parent or adult with parental responsibility and you would like to apply for a place at any Bedfordshire lower school, you must apply online or complete this application form.

Before you apply please read carefully the booklet 'Starting School'.

Please apply online or, if you use this form, return it to your first preference lower school. *the School Admissions Service.*

## PLEASE COMPLETE ONE APPLICATION ONLY

Please do this as soon as possible, and no later than <sup>15 January 2010</sup> ~~30 September 2008~~.  
If you do not apply by this date, we cannot guarantee to consider your request.

If you need help in understanding or completing this form, or you need this information in another format, please contact the School Admissions Service (see page 6 for telephone numbers).

Please fill in this form in BLOCK LETTERS, using BLACK INK.

## Section A

## Pupil's Details

Pupil's surname:

First name(s):

Pupil's address at time of application:

Date of birth: (1/9/04 – 31/8/05)

Sex (please tick):      Male              Female

Name of current nursery or playgroup and date admitted:

Home telephone no:

Name of parent or adult with parental responsibility:

Title (Mr/Mrs etc):

Initials:

Surname:

Relationship to child:

Daytime tel no:

**Please note that any offer made will be withdrawn if we find that the parents have given false information.**

## Section B

## ~~Bedfordshire County Council Schools~~

~~This part of the form relates only to schools within the existing boundary of the administrative area of Bedfordshire County Council (if you are applying for your child to attend an independent school or a school maintained by another Council please see Section E). You may nominate up to three preferred schools in the county. One of these would normally be your catchment school.~~

Places will be allocated strictly in accordance with each school's admissions criteria – you need to take this into consideration when nominating your preferred schools. If your child has a Statement of Special Educational Needs please see Note 2 on page 16 and Section D on page 9 of the booklet. Please read the admissions criteria for the schools you are interested in. Please also read the section on page 11 of the booklet entitled "How are places allocated?".

**Naming only one school, or naming the same school more than once, will not increase your chance of being offered a place.**

Order of preference:      Name of School:

1 Preference:

~~If you have put your catchment area school as your first preference you do not need to put a second or a third preference. Go straight to the declaration on page 3 unless Section D (i), (ii) or (iii) applies.~~

2 Preference:

3 Preference:

\* If a place cannot be offered for my child at any of the schools I have listed above, I wish my child to be considered for a place at my catchment area school.

\* If you do not want your child to be considered for a place at the catchment area school, please delete the sentence above. However, if you do this, a place may not be available at either your catchment area school or a school close to your home.

## Section C

## Other children

If you have an older child who will still be attending one of the schools you have nominated, please give details below:

Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_ School attending: \_\_\_\_\_

Address of older child if different from Section A above:

## Section D

## Other Information

Please tick

**Other information about your child**  
(See booklet, Section D i) to iii) page 9)

Yes      No

- i) Does your child have a statement of Special Educational Needs?
- ii) Is your child a "looked after" child? (See booklet page 16)
- iii) Does your child have a "very exceptional" medical reason why she/he should be given priority of admission to one of the schools in Section B? (See booklet page 16)

If you answered "yes" to i) ii) or iii) above, please give details in the "Additional Information" box .

## Section E

## Independent / Out of County School

If you are applying separately for your child to attend an independent school or a school not maintained by Bedfordshire County Council, please give details below. Do not include the school in Section B.

## Additional Information

Please use this box for the information required in Section D plus any additional information to support your application. If necessary, please continue on a separate sheet.

## Declaration

I confirm that the information given on this form is correct and that I have understood the way in which places are allocated.

I agree to provide the School Admissions Service with information regarding my child's address, upon request, as part of their verification process. (See Section A on page 7 of the booklet.)

Name of parent or adult with parental responsibility: \_\_\_\_\_ Signature of parent or adult with parental responsibility: \_\_\_\_\_

Date: \_\_\_\_\_

If you are applying for a place at a school on religious/faith grounds, please complete section F and/or Section G.

## Section F Applications to Church of England Schools only

If your application for a place at any of the following **Church of England** Schools is on **religious or faith grounds** you **must** make sure that your priest, minister or faith leader confirms, by signing the declaration below, that you meet the criteria for admission to the school. You should take the relevant page of the booklet with you so that he /she can confirm that you meet any attendance requirements.

Ashton St Peters	<del>Page 24</del>	Ravensden	<del>Page 70</del>	St Mary's, Clophill	<del>Page 90</del>
Christopher Reeves	<del>Page 34</del>	Riseley	<del>Page 73</del>	Sutton	<del>Page 97</del>
John Donne	<del>Page 52</del>	Roxton	<del>Page 75</del>	Thomas Whitehead	<del>Page 101</del>
Meppershall	<del>Page 62</del>	St James'	<del>Page 84</del>	Wilden	<del>Page 106</del>
Northill	<del>Page 64</del>	St Lawrence	<del>Page 87</del>		
Pulford	<del>Page 67</del>	St Leonards	<del>Page 88</del>		

Name of school or schools from Section B:

Your denomination/religious faith:

Reason for choosing this (these) school(s).

Place of worship and address:

## Declaration by Priest, Minister or Faith Leader

### I confirm that

Name of parent(s) or adult(s) with parental responsibility:

**Is a member / practising member of the above congregation / place of worship and meets the criteria for admission to the following schools (s) :**

Name of School

Name of School

Name and address of priest, minister or faith leader:

Name of congregation/place of worship:

Christian denomination or Religious faith

Signature of priest/minister/faith leader:

Date:

## Section G Applications to Catholic Schools only "

If your application is for a place at any of the following **Catholic** Schools, on religious grounds because your child has been baptised or enrolled in a catechumenate programme, you **must** provide a copy of their Baptismal Certificate or your priest **must** confirm enrolment in the programme. In addition if you are a practising Catholic family, your priest **must** confirm this, by signing the declaration below.

If you are a member of another denomination or faith and you would like your child to attend a Catholic School on religious or faith grounds, your priest, minister or faith leader **must** sign the declaration below to support your application.

You may wish to refer to the relevant page of the booklet for the admissions criteria.

St Joseph's - ~~page 86~~, St Mary's, Caddington - ~~page 87~~, St John Rigby - ~~page 85~~, St Vincent's - ~~page 93~~

Name of school or schools from Section B:

Your denomination/religious faith:

Reason for choosing this (these) school(s).

Place of worship and address:

Tick

Copy of Baptismal Certificate **MUST** be attached

Yes

No

### Declaration by Priest, Minister or Faith Leader

I confirm that:

Please Tick

The family of this child is a practising Catholic family

This child is not baptised but is enrolled in a catechumenate programme

I support this application

Name and address of priest, minister or faith leader:

Name of congregation/place of worship

Christian denomination or Religious faith

Signature of priest/minister/faith leader:

Date:

If you have any questions about the admissions arrangements, please contact:

School Admissions Service, Children's Services  
~~Borough County~~ Hall, Cauldwell Street  
Bedford MK42 9AP

Telephone General Enquiries Line

01234 718120

Fax No. 01234 228846

email: admissions@bed<sup>ford</sup>see.gov.uk

**Data Protection Act 1998**

We will hold the personal details supplied on the application form for the purposes of processing your application for a school place. We will share the information internally within the Council with relevant officers and schools and may also be shared with other relevant Local Authorities. We will safeguard your personal details and will not be divulged to any other individuals or organisations for any other purposes.